

Agenda Item:

**Originator: Dirk Gilleard** 

**Telephone: 3950235** 

# REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

**EXECUTIVE BOARD: 14 May 2008** 

**SUBJECT: Raising Expectations White Paper Consultation Response** 

#### **EXECUTIVE SUMMARY**

#### PURPOSE OF THE REPORT

The purpose of this report is to brief Executive Board on the Government's White Paper, 'Raising Expectations: Enabling the system to deliver' and to suggest how the local authority might respond to the consultation

#### **BACKGROUND INFORMATION**

This paper outlines the Government's proposals to strengthen the key leadership role of local authorities in the strategic commissioning of 14-19 provision. The proposals could significantly enhance the local authority's capacity to narrow the gap and 'Go up a League' by securing stronger local and regional governance of provision that would deliver the skills needs of the region. However, the commissioning will require careful attention to detail and the proposals in the paper are complex. The consultation provides local authorities with the opportunity to press for appropriate devolution of powers to localities and sub-groups of local authorities to deliver effectively.

# **RECOMMENDATIONS**

3 Executive Board are invited to comment on the attached initial response to the consultation, note the early work on sub-regional co-ordination and to request an update in October 2008



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Electoral	Wards Affected:	Specific Implications For:	
ALL		Equality & Diversity	
		Community Cohesion	
	Ward Members consulted (referred to in report)	Narrowing the Gap	
Eligible fo	or Call-in √	Not Eligible for Call-in (Details contained in the Report)	
1.0	PURPOSE OF THIS REPORT		
1.1	The purpose of this report is to brief Executive Board on the Government's White Paper, 'Raising Expectations: Enabling the system to deliver' and to suggest how the local authority might respond to the consultation.		
2.0	BACKGROUND INFORMATION		
2.1	This consultation document and precursor to legislation follows the Prime Minister's statement to Parliament on the Machinery of Government on 28 June 2007 that funding for 16-18 education and training would be transferred from the LSC to local authorities.		
2.2	As this is a White Paper, there is unlikely to be much movement on the core principles but the consultation provides an opportunity to inform some of the detail.		
2.3	The consultation focuses on:		
	<ul> <li>new 16-19 arrangements, p</li> </ul>	articularly the transfer of funding to local	

authorities and raising the participation age of those in learning to 18 by

2015 (primarily sponsored through DCSF and its agencies)

- post 19 learning and skills, primarily sponsored by DIUS
- 2.4 Responses are required by June 9 2008 through completion of a 22 question booklet (Appendix 1 to this report). Members may wish to consider including a covering letter as well.

Overall, the White paper strengthens the key leadership role of local authorities, particularly in strategic commissioning of provision. However, the commissioning, re-commissioning and decommissioning of provision will require careful attention to detail and the proposals in the paper are complex. The consultation provides local authorities with the opportunity to press for appropriate devolution of powers to localities and sub-groups of local authorities to deliver effectively.

#### 3.0 MAIN PROPOSALS

- 3.1 The consultation states 'we will need clear local leadership and a single point of local accountability for the whole of the 14-19 phase of learning'. The key elements are identified as:
  - a clear role for local authorities to commission provision to meet the needs of young people;
  - an operating system in which local authorities can commission the provision that is needed;
  - a performance management system which ensures that the system raises standards for young people;
  - a funding model which ensures that money reaches providers appropriately;
     and
  - a plan for managing the transition from the present to the future

## Local authorities commissioning provision

- 3.2 The Government states that for local authorities to lead the system they need to be given clear responsibility for commissioning provision and for ensuring all young people are able to access their learning entitlements. Authorities will have to:
  - analyse demand from young people,
  - ensure that choices are informed by good information, advice and guidance
  - understand the shifting pattern of demand
  - assess the performance of provision locally, and
  - Work with schools, colleges and other providers to identify the best way of filling gaps and promoting quality.
- 3.3 To do this, the local authority will develop a commissioning plan as part of the Children and Young People's plan and as part of the integrated regional strategy for economic development. The plan will provide the basis for funding to flow to institutions. Local authorities will be funded according to the agreed plan for the institutions which are in their area not according to the residency of young people.
- The Government states that local authorities will be expected to work together in their commissioning to ensure that every young person has access to the provision they need within reasonable travelling distance; that is, in their 'travel-to-learn area'. Local authorities should work together on the planning and commissioning for learners with learning difficulties and/or disabilities (LLDD)

#### Operational models for commissioning

- 3.5 The Government suggests that the model adopted should be characterised by:
  - A clear requirement to deliver a national curriculum and qualifications entitlement for all young people.
  - Clear levers to commission provision, expand good provision and remove poor provision
  - Coherence for providers so that the model does not distract from the task of educating and training young people.
  - A national funding formula. This will ensure that providers receive comparable rates for comparable provision
  - Budgetary control at each level, to ensure that commissioning takes place within the limits of what can be afforded.
- 3.6 The preferred model of the DCSF is one in which:
  - Local authorities will be expected to collaborate in formal groups, generally at a sub-regional level, to consider the coherence of plans across a wider area and agree commissioning decisions.
  - Local authorities would come together by Government Office region informally to consider whether the plans taken together are consistent with one another and meet all the needs of young people and the region.
  - This would not preclude authorities from forming sub-regional groupings which sit across the regional boundaries. These informal regional groups would be chaired by the Regional Development Agency (RDA) and local authorities
  - Sub regional groupings would be supported by a new national Young People's Learning Agency (YPLA) and include representation from the DIUS sponsored new national Skills Funding Agency (SFA) and Government Office. These groups would check affordability within the regional budget, and quality assure provision at a regional level
  - The Young People's Learning Agency will provide an indicative budget for a
    region; help to resolve issues where a group of authorities cannot reach
    agreement and secure overall budgetary control. In addition, the YPLA
    would provide consistent data to support local authorities to carry out their
    commissioning duties. They would manage national and regional contracts
    for providers that operate across the whole country or provide highly
    specialised services. The YPLA would be a non-departmental public body
    with representation from stakeholders, including local authorities, on its
    governing body.
- 3.7 Within this model there will be differing degrees of collaboration between local authorities and there should be formal progressive devolution of responsibility as groups of local authorities demonstrate sufficiently robust arrangements are in place to manage this.
- The Secretary of State will reserve powers to intervene via the YPLA if necessary. In practice, the Government anticipates that in the time it takes to pass the legislation, all local authorities that wish to, should be able to demonstrate that they have formed a coherent grouping. DCSF will assist local authorities in building their capacity.

- 3.9 Sixth Form Colleges will be defined as a distinct legal category for the first time. A college should be deemed to be a Sixth Form College if it predominantly caters for students aged 16-19 and it is designated as a Sixth Form College by the Secretary of State.
- 3.10 The Government expects that the key differences in the system between the position of Sixth Form and FE Colleges will be a closer relationship between Sixth Form Colleges and their home local authority and a single commissioning and performance management relationship with that authority. Local authorities that have one of the 37 juvenile custodial establishments in their area will be responsible for commissioning their learning provision.

## Management of the system

- 3.11 The Government's proposals are clear that whilst institutions will retain responsibility for their own performance, authorities will be able to expand, cease and reorganise provision. There will be intervention where there is serious underperformance.
- 3.12 The system will be supported by effective data, shared efficiently. The Government will explore with learners how a more responsive system can be created, including more learner feedback on courses. The national funding formula will include an element for success rates, i.e. the proportion of young people completing their courses and achieving qualifications. There will be a clear consistent framework for assessing performance which is common across all providers of education and training for young people and adults.
- 3.13 The home local authority will have the lead responsibility for improving quality and raising standards in relation to School Sixth Forms and Sixth Form Colleges, but the local authority would need to work through the DIUS Skills Funding Agency in relation to FE Colleges. School Improvement Partners (SIPs) will continue to hold performance discussions with School Sixth Forms on behalf of local authorities.
- The Government will review the 16-19 organisation principles published in 2004. 16-19 competitions will be brought into line with school competitions, managed by the local authority, to make them more flexible. A similar requirement will be extended to processes establishing all publicly funded schools with sixth forms, including Academies.

#### **Funding**

- 3.15 The Government proposes to build on the current Learning and Skills Council (LSC) approach for a national funding formula.
- 3.16 The Young People's Learning Agency would provide indicative budget allocations at the start of the commissioning process. Final budgets will be based on the commissioning plans agreed. As part of the process of moderating plans between authorities, local commissioning plans will be aggregated in relation to each provider, so that it is clear what will be bought from each provider. Once final budgets are confirmed, they will flow to local authorities to fund the institutions, in their areas as a 16-18 grant alongside the Dedicated Schools Grant.
- 3.17 The Government would like to extend the way that 16-18 learning provision is

funded to the 14-16 age range to drive a 14-19 sector. This is part of the schools funding review.

3.18 The Department intends to bring Sixth Form Colleges within the scope of Building Schools for the Future (BSF), so they can be part of securing the area-wide entitlement. It suggests that the Young People's Learning Agency would hold the 16-19 capital pot in future, transferred from the LSC. It would create new 16-19 places in support of commissioning decisions. The regional planning groups would be a source of advice to the Young People's Learning Agency.

# **Implementation**

- The Government plans to legislate at the earliest opportunity so that the transfer of funding to local authorities could be implemented in the academic year 2010/11, with the new system fully in place from September 2010. A move to a 14-19 funding formula, if agreed, would be implemented from the start of the 2011-12 financial year.
- 3.20 The Government wants to put in place a shadow structure, within the current legislative framework, in which local authorities take on greater responsibility and begin to lead the commissioning process locally. Local authorities should begin work in conjunction with local LSC staff to plan provision from September 2008, with arrangements fully in place by September 2009. Formal duties would transfer to local authorities in 2010.
- 3.21 The Young People's Learning Agency will carry out the national functions that the LSC does now.
- The National Apprenticeship Service (NAS) will be established from April 2009, under the wing of the Skills Funding Agency of DIUS. Local authorities will undertake needs analysis of placements, which NAS will then commission. The full shadow system would therefore be in place by September 2009 to manage the commissioning of learning for the 2010-11 academic year.

#### Reforming the post 19 skills system

- Part 2 of the White Paper describe reforms to the post-19 skills system leading to a demand-led system to align adult education and training with employers.
- The creation of a new Skills Funding Agency (SFA) will come into being when the Learning and Skills Council ceases to exist (in autumn 2010). The SFA will:
  - route most of its funding to providers in direct response to customer choices through 'Train to Gain' and 'Skills Accounts'
  - intervene where FE colleges fail to deliver;
  - manage the incentive structure to encourage FE colleges to respond to customer need;
  - manage the National Apprenticeship Service, the new adult advancement and careers service and the National Employer Service;
  - be a next steps agency accountable directly to the Secretary of State for Innovation, Universities and Skills
  - continue to commission provision to support local, informal opportunities for learning and for learners with learning difficulties and/or disabilities.

#### 4.0 MAIN ISSUES

- 4.1 The commissioning approach proposed in the White Paper needs to be set in the context of wider Children's Services commissioning. The transfer of responsibilities from the LSC is in line with earlier decisions to transfer the Connexions services to children's trust arrangements as part of the establishment of integrated youth support services and targeted youth services. The Government clearly sees this 16-19 initiative, (particularly with the reference to wider 14-19 commissioning) as part of this overall approach.
- 4.2 The Council, as the children's services authority, needs to take a strategic approach in terms of the types of new partnerships and federations that may be formed around schools and within local communities to provide an appropriate range of services.
- 4.3 Locality approaches are likely to be an increasing feature of children's trust arrangements and commissioning. Local partnerships already exist among groups of secondary schools, FE colleges and work based learning providers to deliver new 14-19 pathways.
- 4.4 It is not clear how the proposed model in the White Paper (whereby commissioning of FE provision will be at a sub-regional level) will fit easily into this typically more locally based commissioning. Although it is acknowledged that travel to learn considerations do play a part in overall demand for FE provision, the majority of 16-19 provision by general FE colleges in Leeds is to students resident in Leeds; this is even more markedly so in terms of 14-16 provision.
- 4.5 It would therefore seem more sensible, to concentrate the bulk of commissioning at 14-19 local partnership level and ensure this adds up to delivering the 14-19 entitlement across the city. The White Paper, however, is unclear whether commissioning decisions involving FE can be taken locally or whether the entire picture has to be first determined at sub-regional I level. This does seem problematic and not properly in line with the consultation paper's statement that "we will need clear local leadership and a single point of local accountability for the whole of the 14-19 phase of learning".
- 4.6 The reform of the LSC is an opportunity to bring the strategic planning, funding, and performance management and quality assurance of 14-19 within a single accountable body (the local children's services authority). The proposals in the White Paper leaves:
  - 16-19 capital partly with a national agency (where there are implications for FE college infrastructure) and partly with the children's services authority (schools and sixth form colleges).
  - quality assurance partly with a national agency (the new skills agency in terms
    of standards of provision at FE colleges) and with the children's services
    authority (for post-16 provision in schools and sixth form colleges).
  - funding as a direct commissioning and de-commissioning link with the children's services authority in terms of 14-19 provision in schools and sixth form colleges.
- 4.7 However, in terms of services commissioned from the FE sector, it creates a confusing split between commissioning decisions (collectively made at sub-

regional level) and the funding (re-aggregated from sub-regional level to host authority level for onward transmission to the college).

#### 5.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

5.1 The White Paper has far reaching implications for the local authority's role in providing strategic leadership of the 14-19 agenda and how it works with other local authorities in the region to secure each learner's entitlement and improve outcomes. The proposals could significantly enhance the local authority's capacity to narrow the gap and 'Go up a League' by securing stronger local and regional governance of provision that would deliver the skills needs of the region.

#### 6.0 **LEGAL AND RESOURCE IMPLICATIONS**

- As more detail emerges, officers will assess the legal and resource implications of these proposals. However, it is clear that the local authority will need to systematically plan to develop its capacity to deliver on this agenda.
- As shadow arrangements need to be determined between September 2008 and January 2009, and progress on such matters will be a key consideration of the new Young People's Learning Agency in determining whether FE commissioning can be delegated down to the sub-region, it is important that Directors of Children's Services across the sub-region liaise over a co-ordinated way forward.
- 6.3 A meeting of Directors of Children's Services for Yorkshire and Humberside has been convened in order to start to look at these matters.
- The local authority should liaise closely with the Learning and Skills Council West Yorkshire with regard to current resources deployed to manage the demand analysis, data collection and funding models for post-16 provision.
- 6.5 Finally, it is essential that the strategy groups the Government requires to be set up (e.g. 14-19 Strategy Group) properly align with the overall children's trust arrangements. The same will also have to be true for any commissioning body for 14-19 work.

## 7.0 **RECOMMENDATIONS**

Executive Board are invited to comment on the attached initial response to the consultation, note the early work on sub-regional co-ordination and to request an update in October 2008

# Raising Expectations: enabling the system to deliver

(Joint DCSF/DIUS consultation)

# Consultation Response Form

The closing date for this consultation is: 9 June 2008 Your comments must reach us by that date.

department for children, schools and families



THIS FORM IS NOT INTERACTIVE. If you wish to respond electronically please use the online or offline response facility available on the Department for Children, Schools, and Families e-consultation website (http://www.dcsf.gov.uk/consultations).

The information you provide in your response will be subject to the Freedom of Information Act 2000 and Environmental Information Regulations, which allow public access to information held by the Department. This does not necessarily mean that your response can be made available to the public as there are exemptions relating to information provided in confidence and information to which the Data Protection Act 1998 applies. You may request confidentiality by ticking the box provided, but you should note that neither this, nor an automatically-generated e-mail confidentiality statement, will necessarily exclude the public right of access.

Please tick if you want us to keep your response confidential.		
Name		
Organisation (if applicable)		
Address:		

If your enquiry is related to the policy content of the consultation you can contact James Addy on:

Telephone: 0207 925 6209

e-mail: James.Addy@dcsf.gsi.gov.uk

If you have a query relating to the consultation process you can contact the Consultation Unit on:

Telephone: 01928 794888

Fax: 01928 794 311

e-mail: consultation.unit@dfes.gsi.gov.uk

Please tick the box that best describes you as a respondent.

Young person (under 18)	Parent or carer	Adult learner
Teaching staff	Professional working with young people	Headteacher/college principal/leader of educational institution
√ Local authority	School	General Further Education College
Private sector organisation	Sixth Form College	Voluntary and community sector organisation
Tertiary College	Work-based learning provider	Large employer
Small or medium-sized employer	Other (please specify)	
Please Specify:		
. iddoo opcony.		

# Chapter 2: Local authorities commissioning provision to meet the needs of young people

1 Do you agree that transferring funding from the LSC to local authorities to create a single local strategic leader for 14-19 education and training is the right approach?

✓ Yes	No	Not Sure	
0			
Comments:			
	_	uld be the key strategic leader but we sals achieve this for FE.	9
Chapter 3: Operation	al models for co	mmissioning	
local authority is the be	est way to give loc e the budget, crea	proposed for transferring funding to to all authorities effective powers to ate coherence for providers and retain	
Yes	No	✓ Not Sure	
Comments:	_		
Transferring funding	•	increase the strategic role of the LA sly to achieve this effectively	but,

3 a) Sub-regional gro	upings of local autho	orities for commissioning?
✓ Yes	No	Not Sure
Comments:		
	elation to travel to le	e done within the LA but, sub regional arn and the margins of FE delivery
3 b) Authorities to co	me together regiona	lly to consider plans collectively?
✓ Yes	No	Not Sure
Comments:		
But, further reasoni	ng is needed for co-d	chairing by the RDA

Do you agree that there is a need for:

3 c) A slim national 3 step in if needed?	14-19 agency with res	serve powers to balance the bud	get and
✓ Yes	No	Not Sure	
Comments:			
		he way that these bodies would f f responsibilities between them r	
Yes	No	✓ Not Sure	
		ey will use to determine whether was in the second	we can

5 Do you agree that the conversation with each		single local authority to lead the	
Yes	No	✓ Not Sure	
Commente			
Comments:			
the FE colleges in the	LA but, we should	ent. We believe the LA should lead for divident the autonomy of colleges and provision	
6 Do you agree with the Difficulties and/or Disal		ach for Learners with Learning	
✓ Yes	No	Not Sure	
Comments:			
	wonder why the s	same approach is not being adopted	I for

7 a) Do you agree to provision for young	hat local authorities sho offenders in custodial in	ould be responsible for commiss nstitutions?	sioning
✓ Yes	No	Not Sure	
Comments:			
7 b) Do you favour authorities are char		I, or the model where 'home'	
Host	✓ Home	Not Sure	
Comments: We are keen to re	tain responsibility for ou	ır young people	

7 c) Are there planning or legislative levers other than funding systems which would create the right responsibilities and incentives to promote the best outcomes for this group of young people?					
Yes	No	✓ Not Sure			
Comments:					
The priority is to go	The priority is to go for a simple model that works				
Chapter 4: Managen	nent of the system				
Do you agree with:					
8 a) Proposals to ens shaping the system?	ure that informed le	arner choices should be a key part	of		
, 5					
✓ Yes	No	Not Sure			
✓Yes	No	Not Sure			
	No	Not Sure			
✓Yes					
✓ Yes  Comments:					
✓ Yes  Comments:					
✓ Yes  Comments:					
✓ Yes  Comments:					
✓ Yes  Comments:					
✓ Yes  Comments:					

8 b) The proposed ap based on the Framew		n performance management f	ramework
Yes	No	✓ Not Sure	
Comments: This will need closer  9 Do you agree with t		anaging changes to 16-19 orga	anisation
and adjusting the arra	angements for 16-19	competitions and presumptio	
✓ Yes	No	Not Sure	
Comments:			
	ning post-16 provision	g with academies to ensure co on across all providers. We su	

# **Chapter 5: Funding**

Are you content with the proposals:

10 a) To retain a national	funding formula	based cl	osely on the existing one?
✓ Yes	No		Not Sure
Comments:			
To minimise the impact of a common basis for all p		rangemei	nts and ensure this extends on
a common basis for all p	TOVIGETS		
	_		
10 b) For funding to flow t	o institutions on	the basis	s described?
Yes	No	✓	Not Sure
Comments:			
	ionol toniff for a of		A a also color la la a firma de al fa
There needs to be a nati commission the provision		inways. L	As should be funded to

11 Would you support	a move to a single	national 14-19 funding system?
✓ Yes	No	Not Sure
Oppositor		
Comments:		
12 Do you agree with	the proposals for c	apital funding?
Yes	✓ No	Not Sure
Comments:		
LA have liability but very finely tuned local pro	without the capital r vision	esource to deploy in the development of
1		

# **Chapter 6: Implementation**

13 Do these proposals about timescale and transition appear reasonable? Not Sure ✓ Yes No Comments: The timetable is challenging but, reasonable given the urgency Chapter 7: Reforming the post-19 skills system to secure better outcomes for adults 14 Do you agree with the proposal to create a new Skills Funding Agency to replace the Learning and Skills Council post-19? Not Sure ✓ Yes No Comments:

15 Do you agree with the proposed role of the Agency?				
✓ Yes	No	Not Sure		
Comments:				
However, we are concerned about the Agency being the sole source of interventions pre 19.				
The Agency needs to be effectively connected to local Skills Boards				
Chapter 8: Funding a	and commissionin	na		
		•9		
		mmissioning role proposed for the	Skills	
16 Do you agree with			Skills	
16 Do you agree with Funding Agency?  ✓ Yes	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?  ✓ Yes	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?  ✓ Yes  Comments:	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?  ✓ Yes  Comments:	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?  ✓ Yes  Comments:	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?  ✓ Yes  Comments:	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?  ✓ Yes  Comments:	the funding and cor	mmissioning role proposed for the	Skills	
16 Do you agree with Funding Agency?  ✓ Yes  Comments:	the funding and cor	mmissioning role proposed for the	Skills	

commissioning and individual customer choice? Not Sure No ✓ Yes Comments: Chapter 9: Sponsorship of the FE system 18 Do you agree with the proposals on performance management and the performance intervention role of the Skills Funding Agency? Yes ✓ No Not Sure Comments: See comments Q15

17 Do the proposals in this chapter reflect the right balance of strategic

19 Have we got the right approach to sponsorship of the FE sector as a whole?				
Yes	No	✓ Not Sure		
Comments:				
collaborative arra	ngements needed to de	E colleges distant from the eliver in localities. Is this the first step in ering only adult education?		
Chapter 10: An in	tegrated system: othe	er functions of the Skills		
Funding Agency	at each of the function	er functions of the Skills s in this chapter should be performed		
Funding Agency 20 Do you agree th	at each of the function			
Funding Agency 20 Do you agree the by the Skills Funding	at each of the functioning Agency?	s in this chapter should be performed		
Funding Agency 20 Do you agree the by the Skills Funding ✓ Yes	at each of the functioning Agency?	s in this chapter should be performed		
Funding Agency 20 Do you agree the by the Skills Funding ✓ Yes	at each of the functioning Agency?	s in this chapter should be performed		
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Funding Agency 20 Do you agree the by the Skills Funding ✓ Yes	at each of the functioning Agency?	s in this chapter should be performed		
Funding Agency 20 Do you agree the by the Skills Funding ✓ Yes	at each of the functioning Agency?	s in this chapter should be performed		

# Chapter 11: An integrated system: how the Skills Funding Agency fits into the wider skills landscape

21 Do you agree with this description of the wider skills landscape within which the Skills Funding Agency will operate?

Yes	No	✓ Not Sure	
Comments:			
See Q 19			
22 Have you an	y further comments?		
Comments:			

individual responses unless you place an 'X' in the box below.				
Please acknowledge this reply				
Here at the Department for Children Schools and Families we carry out our research on many different topics and consultations. As your views are valuable to us, would it be alright if we were to contact you again from time to time either for research or to send through consultation documents?				
Yes	No			

Thank you for taking the time to let us have your views. We do not intend to acknowledge

All UK national public consultations are required to conform to the following standards:

- 1. Consult widely throughout the process, allowing a minimum of 12 weeks for written consultation at least once during the development of the policy.
- 2. Be clear about what your proposals are, who may be affected, what questions are being asked and the timescale for responses.
- 3. Ensure that your consultation is clear, concise and widely accessible.
- 4. Give feedback regarding the responses received and how the consultation process influenced the policy.
- 5. Monitor your department's effectiveness at consultation, including through the use of a designated consultation co-ordinator.
- 6. Ensure your consultation follows better regulation best practice, including carrying out a Regulatory Impact Assessment if appropriate.

Further information on the Code of Practice can be accessed through the Cabinet Office Website: http://www.cabinetoffice.gov.uk/regulation/consultation-quidance/content/introduction/index.asp

#### Thank you for taking time to respond to this consultation.

Completed questionnaires and other responses should be sent to the address shown below by 9 June 2008

Send by post to: Consultation Unit Area 1A Castle View House East Lane Runcorn Cheshire WA7 2GJ

Send by e-mail to: Raisingexpectations.ENABLINGTHESYSTEM@dcsf.gsi.gov.uk